



14460 New Falls of Neuse Rd  
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## CUSTOMER AGREEMENT

(Please fill in the blanks, sign and return – Make a copy for your records)

Chairperson	School or Group Name	
Home Address	School Address	
City, State, Zip code	City, State, Zip code	
Home Phone	Principal's Name	
Cell Phone	School Phone	School Fax
E-mail	Enrollment	

We will call our shop: (check one)  
 Holiday Gift Shop     Santa's Secret Shop

**DATE SHOP IS TO BE HELD: (check one)**

First Week	<input type="checkbox"/>	Monday 11/29	Thursday 12/2	Pickup Friday		Third Week	<input type="checkbox"/>	Tuesday 12/14	Friday 12/17	Pickup TBD
Second Week	<input type="checkbox"/>	Monday 12/6	Thursday 12/9	Pickup Friday		Other	<input type="checkbox"/>	Thursday T o		

**FUN SERVICES WILL PROVIDE:**

- All gift merchandise on consignment
- Promotional materials including posters, flyers with letter and money envelopes to send home for each child
- All materials needed: A "Success Manual" with step by step instructions, inventory sheets, table covers and gift bags
- FREE delivery and pick up of all merchandise (including reorders)

**CUSTOMER WILL PROVIDE**

- 6 to 8 adults to run the Santa's Secret Shop or Holiday Gift
- Sufficient tables to display merchandise
- School agrees to hold Santa's Secret Shop or Holiday Gift Shop during school hours
- Make program available to all students

**TERMS:**

Payment is preferred at time of merchandise pickup, but will not be considered late until 5 days after the end of the shop. Late payments will be subject to a surcharge unless other arrangements have been made in advance with Fun Services. In addition, any incentives and/or discounts **will be forfeited** by customer if payment is not made by the due date.

- Payments may be made by check from the organization or a money order. No personal checks will be accepted. Checks should be made payable to Fun Services.
- NO OTHER COMMERCIAL MERCHANDISE may be sold during the Santa's Secret Shop/Holiday Gift Shop Program without Fun Services' permission.
- Customer is free to choose their preferred profit margin. Fun Services will provide suggested retail prices for several different profit margins. Fun Services strongly suggests that the merchandise not be sold at a retail price over 25% above school's cost.
- Customer's final inventory must be turned over to Fun Services at the time of pick-up. This inventory and customer's figures are subject to verification by Fun Services.
- **CANCELLATION POLICY: There will be a \$100 cancellation charge if cancelled after September 15th and before October 28<sup>th</sup>. A \$500 cancellation charge will be due if cancelled after October 28<sup>th</sup>**

By signing this agreement, I attest that the above information is correct and that I have read and understand the terms of this agreement.

**Customer Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Fun Services Representative** \_\_\_\_\_ **Date** \_\_\_\_\_